

City of Balcones Heights
Planning and Zoning Commission
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: August 2, 2011

TIME: 6:01 p.m.

MEMBERS PRESENT: Madeline Slay George Monsive David Sellars
Gloria Cantu Jack Burton Bill Johnson
Maria Hilda Herrera

MEMBERS ABSENT: None

SIGN IN SHEET: Lili Cruz Bill Johnson Jack Burton
Abel Benavidez Charles White Suzanne de Leon

Public Hearing sign in sheet (Single Family District): None
Public Hearing sign in sheet (Fences): Suzanne de Leon Robert de Leon
Abel Benavidez Charles White

I. CALL TO ORDER AND RECORDING OF QUORUM:

Meeting was called to order and quorum was present.

II. OATHS OF OFFICE:

Newly appointed members.

Mayor Suzanne de Leon gave the oath of office to newly appointed members Jack Burton and Maria Hilda Herrera.

III. ELECTION OF OFFICERS:

Commission shall elect a Chair and Vice-Chair from among its members.

MOTION: I would like to nominate Madeline Slay to serve as chair.

Motion by: Gloria Cantu Second: David Sellars 5/0/0 PASSED

MOTION: I nominate George Monsive for vice chair.

Motion by: Gloria Cantu Second: Jack Burton 5/0/0 PASSED

IV. APPROVAL OF MINUTES:

Minutes – June 7, 2011

MOTION: I make a motion to approve minutes of June 7th.

Motion by: George Monsive Second: David Sellars 5/0/0 PASSED

Minutes – June 28, 2011

MOTION: I make a motion to approve.

Motion by: David Sellars Second: Jack Burton 5/0/0 PASSED

V. BUSINESS MATTERS:

1. Commission will receive update regarding zoning ordinance changes as recommended by Drenner & Golden Stuart Wolff. (Buckert)

John Jacks recommended the members to take the copy of the zoning revisions presented and to channel any questions, recommendations, or changes through the City Administrator in order to compile a list before the September meeting.

He went over the highlights of changes as recommended by Drenner & Golden Stuart Wolff.

2. Commission will conduct a **PUBLIC HEARING** to hear from the public on single family district.

Public hearing opened at 6:26 p.m.

Chair gave an update of events to this point regarding this item.

Public hearing closed at 6:31 p.m.

3. Commission may take possible **ACTION** regarding single family district.

There were 4 proposed options:

1. Current definition
2. Proposed definition P&Z
3. Proposed definition City Attorney:
4. Proposed definition combo of 2 and 3 above

MOTION: I make a motion that we approve the proposed definition for single family district option 4. Motion was made by Gloria Cantu and retracted.

Motion was made to table this item by David Sellars and seconded by Jack Burton in order to present the question to legal if a municipality can place a minimum time period on a lease.

Motion by: David Sellars Second: Jack Burton 5/0/0 PASSED

4. Commission will conduct a **PUBLIC HEARING** to hear from the public on fences.

Public Hearing opened at 6:51 p.m.

Chair went over the proposed requirements for fences.

The following came up to speak and voice their concerns:

Suzanne de Leon
Robert de Leon
Bill Johnson
Abel Benavidez
Charles White

Public Hearing closed at 7:41 p.m.

5. Commission may take possible **ACTION** regarding fences.

MOTION: I make a motion to table.

Motion by: David Sellars

Second: Gloria Cantu

5/0/0

PASSED

VI. ADJOURNMENT:

Meeting adjourned at 7:42 p.m.

Submitted by:

Delia Flores
City Secretary, TRMC

Minutes approved at the September 6, 2011 Planning and Zoning meeting.